

Minutes of Meeting Northern BC Centre for Skating April 29, 2013

Summary					
Meeting	Executive Meeting called to Order at:			7:05 PM	
Location	UNBC Wolf's Den	Note Taker	Erica Chidiac	Duration	7:05 – 10:00

Attendee List			
#	Name	Present?	
1	Renee Hampole	Y	
2	Michelle Hutchison - Observing	Y	Out-going Secretary
3	Erica Chidiac	Y	
4	Sheri Trampuh	N	
5	Jodi Shaw	N	
6	Jo Wankling	Y	
7	Shirley Jakubowski	Y	
9	Sandra Logan	Y	
10	Nicole Callaway	N	
11	Dino HBeganovic	Y	
11	Rory Allen-Observing Coach	Y	
12	Jen Auston-Observing Coach	N	
13	Andrea Ludditt-Observing Coach	N	
14	Alicia Mettauer – Observing Coach	N	
15	Jim Douglas – Observing Coach	N	
14	Nicole Collins -Observing Coach	N	
15	Courtney Powney -Observing Coach	N	

Meeting Objectives

a) Review Pre-Summer Programming*

- Off-ice schedule
- Budget
- Pricing

Discussion Notes: Rory and Dino presented the proposed schedule, budget, and pricing for the pre-summer off-ice program with the following highlights:

- Recommendation to bundle extra ice on May 12 & 13 with pre-summer pricing.
- Budget is based on 12 skaters, 1 coach. (13 or more – bring on another coach).
- Discussion followed regarding pricing and buy-on rates for JrA, Jr, Int/Sr, Elite, and CanPower.
- Rory discussed the benefits and advantages of our pre-summer program for an early specialization sport like figure skating.

b) Review Summer Programming*

- Schedule
- Budget
- Pricing

Discussion Notes: Rory and Dino presented the proposed schedule, budget, and pricing for the full summer schedule with the following highlights:

- There will be nine weeks of ice available in total, but less ice available in later weeks.
- An extra week of Can Power was added (in week 4) to provide extra revenue.
- Separate pricing was provided for each level – JrA, Jr, Int/Sr, Elite, and CanPower. Discount pricing will be available for full package and 6 weeks or more.
- In keeping with our appeal to other communities, the summer brochure will provide information for billeting, hotel, and other accommodations.

***Done in collaboration with coaches Rory, Jenn, and Andrea.**

c) Honorarium Volunteer:

- Rory placed an AD through Volunteer PG for help with a variety of administration tasks – everything from bulletin board, to technical support, to help in the office. Deb Knight was brought on as a volunteer. Criminal Record Check was done. Rory will request that she review and sign our Club Confidentiality Agreement. Rory and Dino raised \$280.00 to provide an honorarium to recognize the contribution of this individual.

Motion not required as this honorarium is not being paid by the club.

d) Community Active Living Guide/Market

- Ad deadline is June 24, 2013. Cost of ad: ½ page - \$240.00 (spring guide) full page - \$480.00 (fall/winter). We will go with a FULL PAGE ad.
- Booth – Registration opens April 22, 2013. Renee would like club to book for September 7 & 8, 2013.

Motions				
#	Motion	Person Responsible	Second	Motion Passed Y/N?
1	To accept the schedule, budget, and pricing for Pre-Summer Programming→	Shirley Jakubowski	Erica Chidiac	Y
2	To accept the schedule, budget, and pricing for Summer Programming→	Shirley Jakubowski	Erica Chidiac	Y

→ Approved budget, schedule, and fee guide are available on google docs as:
 SCSC Pre-Summer '13 Schedule, Fees
 Summer 2013 Schedule, Budget, Fees

Closing				
Adjournment	Meeting Adjourned at:	10:00PM		
Date of Next Meeting	TBD	From	To	
Location	TBD		Duration	

Motions				
#	Motion by email dated May 1, 2013 – this motion followed meeting of April 29, 2013 because we no longer had quorum.	Person Responsible	Second	Motion Passed Y/N?
1	To send Rory to the Skate Canada National AGM taking place in Ottawa in June 2013, at a cost of \$2,139.00. This includes flight, hotel, food, and conference fees.	Jo Wankling	Jodi Shaw	Y